

Field name	
• Fields in red font are required. • Fields in black font are optional. Provide the information if it is available.	How to complete the template.
Title	Provide a short title of the item you have available to share. Suggested Formatting: Pathogen Name-Test Result-Sample Type (i.e. West Nile Virus RT-PCR Positive CSF)
Approval Status	Leave blank, this is for APHL use only
Description_PHL	Provide more descriptive details beyond the title. Example: A 2 mL tube containing a homogenized pool of 39 Culex spp. mosquitoes that tested positive for West Nile Virus. Tube contains a copper or steel BB and up to 400 uL of prepared MagMAX lysis/binding solution without cRNA.
SpecimenType	Dropdown menu with Clinical Specimen type or Type of Nucleic Acid
SpecimenSource	Dropdown menu with Human, Animal, Vector or Other
SpecimenTypeOther	Use to provide more detail on specimen type if tissue or other is selected in the previous dropdown.
PathogenofInterest	Dropdown menu to indicate which pathogen was tested.
StorageConditions	Dropdown menu to indicate the temperature at which the item has been stored.
FreezeThawCycles	Indicate the number of freeze/thaw cycles. If none, record 0.
Date tested	Record the date the specimen was tested.
AnimalsSpecimenModifiers	Dropdown menu to select the appropriate animal if you selected "Animal" as the Specimen Source.
MosquitoVectorModifier	Dropdown menu to select the appropriate mosquito if you selected "Mosquito" as the Specimen Source.
TickVectorModifier	Dropdown menu to select the appropriate vector if you selected "Vector" as the Specimen Source.
POCName	Full Name of Point of Contact. List the person that should be contacted if another member wants this item.
POCEmail	Provide an email for the person above.
POCLabName	Provide the name of the laboratory.
PassageHistory	Indicate the number of times it has been passaged.
OriginOfIsolate	Provide geographic information (i.e. state, county, city) from where the specimen originated to the level allowable by your laboratory.
Comments	Include any additional information about the item. This can include the GenBank accession number, viral titer or links to publications.
Biosafety	Dropdown menu to indicate the Biosafety requirements for the item.
Quantity	Indicate number of vials/aliquots available for this specific item.
Result	Describe the specific result(s) from the test methods selected. If real-time PCR was performed, include the Ct value. If MAC-ELISA was performed include the P/N. For any immunology testing indicate whether the sample was IgM Pos/Neg, IgG Pos/Neg, and any relevant details.
Sera	Dropdown menu to indicate if this is an acute or convalescent serum.
SpecimenCollectionDate	Indicate the date the specimen was collected.
SpecimenVolume	Indicate the volume (in microliters)in each available vial of this item. Do not include units.
SymptomOnsetDate	Indicate the onset date of any symptoms.
TestMethod	Dropdown menu to indicate the test method.
TestMethodDetails	Provide additional detail about the test method.