

Data Review and Reporting Quiz

Passing score = 80%

Select the correct answer.

1. T F Reports shall contain all of the requirements listed in the standard regardless of the agreement with the customer.
2. T F If protected from unauthorized use and identifiable, electronic/mechanized signatures can be used.
3. T F A statement that the results listed on the report relate only to the items tested is never necessary.
4. T F Calibration certificates received from ISO-accredited calibration laboratories do not need to follow the same requirements of reporting that the testing laboratory does.
5. T F Calibration intervals are determined by the calibration laboratory.
6. T F How opinions and interpretations, if given, are made shall be documented by the laboratory.
7. Reports shall contain:

A. Include all the information requested by a customer	B. Be unambiguous and objective	C. Be accurate	D. A,B, and C
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8. A laboratory results report does not need to include:

A. The accrediting body logo	B. A report title	C. Identification of the method	D. The name and address of the laboratory
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9. The analyst's John Xavier Smith's signature must include:

A. Full first, middle and last name (i.e., John Xavier Smith)	B. His first and last name and middle initial (John X. Smith)	C. Just his first and last name (John Smith)	D. As long as his signature can be traced back to him, all are acceptable.
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10. When necessary for the interpretation of test results which of the following is never included on a report:

A. Statement on estimated uncertainty	B. Opinions and Interpretations	C. Deviations, additions, or exclusions from test method	D. A, B, and C can be included on the report
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11. Opinions and Interpretations given informally (i.e, by email, non-reporting letters):

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| A. Should never be documented | B. Should be documented | C. Should only be documented on official test reports and never informally | D. Should only be documented by hard copy documentation |
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12. Laboratory reports shall be formatted in such a way that:

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| A. Follows how the federal government laboratory reports are formatted | B. Minimizes the possibility of misunderstanding and misuse | C. Makes it easy for the quality assurance staff to track | D. Makes it easy for the laboratory staff to prepare |
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13. When laboratory test reports contain subcontracted results, the laboratory report:

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| A. Does not need to identify which result are from the subcontracted laboratory | B. Needs to make a general statement saying that some results maybe from a subcontracted laboratory | C. Needs to clearly identify which results were subcontracted | D. An accredited laboratory can never report results from a subcontracted laboratory |
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14. Once issued, laboratory reports:

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| A. Can never be amended | B. Can only be amended with approval of laboratory's accrediting body | C. Can be amended only by a further document or data transfer | D. Can be only be amended by hand writing on the report. Electronic reports cannot be amended. |
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15. Calculations and data transfers of laboratory data:

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| A. Need to be reviewed in a systematic manner | B. Only need to be reviewed when training the analysts | C. Need to be reviewed daily | D. Only need to be reviewed by quality assurance staff |
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12/2016

ABC Feed Corporation 123 Main Street Hometown, OK 12345 A			Feed First Laboratory 126 Animal Way Best Friend City, OK 12355 B			Report Printed: 12/18/2014	
Report ID: 401326 D			FEED SAMPLE ANALYSIS REPORT C			Sample Date: 1/30/2014	
Inspector ID: 456			Inspector Name: [REDACTED]			Laboratory ID: 16C01235	
Product Name: ACE Rabbit Feed			16C01235				
Analyte	Minimum Guarantee	Maximum Guarantee	Other Guarantee	Amount Found	Method	Result Comments	
Crude Protein			11.4 %	12.3 %	AAFCO 002.01		
Crude Fat			3.26 %	2.9 %	AAFCO 003.13		
Calcium			0.65 %	0.73 %	AAFCO 019.43		
Crude Fiber			2.67 %	2.5 %	AAFCO 004.07		
Phosphorus			0.54 %	0.60 %	AAFCO 031.43		
Selenium			0.29 ppm	0.40 ppm	AAFCO 034.53		
				E	F		

Match the label with the letters on the report: correct answers in red

Report Title _____

Test Results/Units of measurement _____

Unambiguous Identification (of sample) _____

Customer Name & Address _____

Method Identification _____

Unique identifier of Test Report _____

Name & Address of Laboratory _____



12/2016