

Contracts, Subcontracts, Purchasing Quiz-Answer Key

Passing score = 80% [Answers in RED]

Select the correct answer.

1. T F If the laboratory does not do a test and must subcontract (send to another laboratory), the work must be placed with a competent subcontractor. (Answer: T)
2. T F The laboratory should have policies and procedures for the selection of services and supplies it uses that affect the quality of the tests performed. (Answer: T)
3. T F Ability to obtain needed supplies and services that allow continuity of testing is not a critical component of any system. (Answer: F)
4. T F Reviewing the process and working with the purchasing department to deal with suppliers of consumables and services that are less than ideal is key. (Answer: T)
5. T F Having the word "gloves" is enough of a descriptor for purchasing records. (Answer: F)
6. T F Internal audits of the purchasing process is required. (Answer: T)
7. These reviews leading to a contract are not used to do which of the following?: (Answer: C)

A. The requirements for the methods are defined, documented, and understood	B. The laboratory has the capability to meet the requirements	C. Ensure that the laboratory does the bare minimum to get the job done to be highly cost effective	D. The appropriate test method is selected and can meet the customers' requirements
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8. Tenders are: (Answer: B)

A. When the laboratory receives notification from the customer	B. The response (or proposal) that the laboratory makes to the request for service	C. When the laboratory does not do a test and must subcontract (send to another laboratory), the work must be placed with a competent subcontractor	D. The actual agreement between the customer and the laboratory
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9. The procedures for purchasing do not need to include the following information related to reagents and laboratory consumable materials relevant to tests and calibration: (Answer: D)

A. Purchase	B. Reception	C. Storage	D. Recyclable qualities
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10. Staff responsibilities may include:

(Answer: D)

- A. Understanding the importance of critical supplies and services to laboratory testing
- B. Performing internal audits of the entire purchasing process
- C. Understanding the purchasing process in their particular area
- D. A, B, and C



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